

SCHEDULE

(Section 13)

THE FREEDOM OF INFORMATION ACT, 1999

Request for Access to Official Document(s)
(pursuant to section 13)

1. Name of Public Authority – Urban Development Corporation of Trinidad and Tobago
2. Name of Applicant - Disclosure Today
3. Address of Applicant - 120 Abercromby Street Port of Spain
4. Telephone Number of Applicant - 627- 4755

5.	Doc. No.	Description of Document(s) Requested	Form of Access
	1.	With Regard to the Management Contracts/Agreement for the Hyatt Regency Hotel in Port of Spain Trinidad the following information is requested:	Hard Copy and Digital
		<ul style="list-style-type: none"> • How is the responsibility for repairs and maintenance of the physical plant allotted between the parties to the Management/Operation Contract/Agreement? 	
		<ul style="list-style-type: none"> • What are the provisions as to the share of gross revenue to be retained for expenditure on repairs/maintenance and/or refurbishment of the hotel property? 	
		<ul style="list-style-type: none"> • Have those funds been retained as proposed and made available for the various works etc? 	
		<ul style="list-style-type: none"> • What are the amounts of funds to have been expended on repair and/or maintenance of this property? Please itemise by financial year and between the parties. 	
		<ul style="list-style-type: none"> • Are there any further provisions on how these expenses are to be shared between the parties to these contracts? 	
		<ul style="list-style-type: none"> • Are there any proposals for changing those provisions for this hotel? 	
		<ul style="list-style-type: none"> • What, if any, are the provisions relating to the employment, training and development of supervisory, management and/or executive staff? 	
		<ul style="list-style-type: none"> • What, if any, are the outcomes or results of such provisions? 	
		<ul style="list-style-type: none"> • Have these management/operating contracts been subject to financial audits or any other formal management review processes? Please provide copies of these Reports. 	

[Note: Applicants shall identify the document(s), or provide sufficient information to enable an officer/employee of the public authority who is familiar with the relevant documents, to identify the documents, to identify the document(s) with reasonable effort.

Continue on a Separate page if necessary.

Subject to the provision of the Act access to a document may be granted by supplying a printed copy of it or by making it available for inspection or, if appropriate, by supplying a copy of a tape, disk, film or other material containing the information, by supplying a transcript of such tape, disk, film or other material or by making arrangements for the hearing or viewing of such tape, disk, film or other material]

6. Assuming that all documents requested are exempt documents, give the Document Number of the documents described above of which you would like to have access to an edited version, if possible.

The making of this request is free of charge, but where access to a document is to be given in the form of a copy (printed or otherwise), the applicant shall be required to pay the prescribed fee.

Date of Application – October 27th 2016

Signature of Application 